JOINT MEETING

ADR PRESIDENTS' ROUNDTABLE + MOU TASK FORCE

Meeting Notes - September 6 ,2016

1 hour starting at: 10:00 am PT ; 11:00 am MT; 1:00 pm ET

Key Meeting Objectives:

Update about MOU Taskforce work and proposed face-to-face discussion at ADRIC conference in October, 2016

A. Draft session plan (attached)

B. Who should be invited?

Attended By:

Scott Siemens
Wendy Hassen
Kathryn Munn
Elton Simoes
Mary Comeau
Pierre Grenier
Janet McKay
Stan Galbraith
Ron Pizzo
Wendy Scott

Notes By: Kathryn Munn

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1. **MOU Taskforce so far**

   Report dated Aug 18, 2016 provided as background for this meeting.

   Feedback is still being received on the purpose, guiding principles and background.

   The Task force is recommending that at the ADRIC conference in October there be a face-to-face discussion about the next stage of development of the MOU, the relationship framework.

   What are the sensitivities we need to factor in?

   a. Relationships between ADRIC and affiliates
   b. Relationships between affiliates
   c. Relationship of corporate members to ADRIC and to affiliates
   d. Balance of standards of practice and coverage across the country

2. **Draft Session Plan**

In accordance with the recommendation of the MOU Taskforce a session is scheduled about the topic of the relationship framework at the ADRIC conference in Toronto on **October 14, 2016 from 8:30 to 10:30 AM** . (NOTE: Date is different than previously announced.)

A draft session plan was distributed before the meeting(attached).

The meeting participants supported the recommendation by the MOU TF.

Draft session plan - Suggestions:

Add options of types of governance structures as a starting point for discussion: for example, the Federation of Law Societies and Canadian Bar Association.

3. <u>Who should be invited?</u>

- President or other representative of each organization – all affiliates and ADRIC. It was suggested that Anne Wallace attend for ADRSK given Scott's dual role.
- At least one representative of corporate members – David McCutcheon?
- ADRIC VP President Elect
- MOU TF

There was discussion about limiting the number of attendees in order to facilitate efficient discussion. It was suggested that Executive Directors be invited to attend as resource people and not participate in the discussion.

It was suggested that later in the MOU development process, when the MOU draft is in underway, the draft MOU be fine-tuned by people with marketing expertise to make sure it is easy to communicate.

4. NEXT STEPS

- Kathryn Munn to distribute the notes of this meeting to the meeting participants.

- Stan Galbraith (with others from ADRIA) to provide a summary outline of models of governance of Federation of Law Societies and Canadian Bar Association. This is to be included as examples with the information package that is distributed to invitees for the October 14 discussion.

- MOU TF to develop the final session plan for October 14 discussion and host the session. MOU TF will be polled for a meeting as soon as possible.

- MOU TF will finalize the Agenda and any advance meeting materials for circulation to PRT members as soon as possible

- Each invited representative to obtain feedback from their board before the October 14 session. If not already done, each board is also asked to provide feedback to the MOU Taskforce concerning the draft purpose, guiding principles and background.