ADRIA BOARD MEETING AGENDA

Saturday, September 23, 2017 – Board & Staff Dinner, La Boheme, 6427 112th Ave 6-8pm
Saturday, September 23, 2017 - Board of Directors Meeting 8 am – 4:30 pm
ADRIA Classroom CE 203, Ralph King Athletic Centre, Concordia University, 112th Ave at 73rd St

Benchmark Timings	#	Topic\Title	Action	Role	Ref Materials
SATURDAY		**Breakfast at La Boheme for those who travelled**			
7:45 am		**Morning coffee as you arrive**			
8:00 am	**1**	**WELCOME & AGENDA REVIEW**			
	1.1	Welcome/Call to order	Record time	Chair	
	1.2	Review of Agenda Items and addition of any items	Review & Amend/Adopt	Chair	1.1
8:05 am	**2**	**MINUTES OF PREVIOUS MEETING(S)**			
	2.1	June 10th (Board meeting & Orientation) July 10th (Board video/teleconference) Aug 7th (Board video/teleconference)	Review & Adopt	Secretary	2.1.1 2.1.2 2.1.3
8:10 am	**3**	**Declarations of Conflict of Interest** - Board Code of Conduct, Annual signing		All	3.1
8:15 am	**4**	**Business arising (ADRIA)**			
	4.1	ADRIA/CAB MOU Signing Ceremony & 1st meeting	Update	Barrie/ED	4.1.1
	4.2				
8:30 am	**5**	**ADRIA Bylaw and Policy updates**			
	5.1	Cheque authorizations (Visit from TD Acct Mgr)		ED	
	5.2				
9:00 am	**6**	**Reports - abbreviated to maximize time for SPS**			
	6.1	President		Chair	
	6.2	ED		ED	6.2.1 6.2.2 6.2.3
	6.3	Treasurer - Q3 Forecast - Visit by TD Account Manager		Treasurer	6.3.1 6.3.2 6.3.3
	6.4	Governance Committee - Board Nominating Committee	Updates	Michelle Barrie/ED	
	6.5	Board Committees/Task Forces - White Paper Action Plan - Training & Designations Standards	Updates	Paul/Alasdair Paul/Michelle /Dora/Amin	
	6.6	ADRIC Reports - ADRIC Rep		ADRIC Rep	

		- Presidents' Round Table (PRT) - Other ADRIC Committees (as required): - Advocacy - Membership & Marketing - Roster Development - Insurance - Education		Stan/ED	
10:00 am		**Health Break**			
10:15 am	**7**	**ADRIA/ADRIC Interface** **– specific issues, arising or new**			
	7.1	ADRIC National Course Accreditation / Draft policy	Update/discussion	Barrie/ED	7.1.1 7.1.2
	7.2	ADRIC COI policy.			7.2.1 7.2.2
	7.3	ADRIC/Affiliate MOU - Membership criteria	Discussion	Wendy	7.3.1 7.3.2
11:00 am	**8**	- **New Business**			
	8.1	2108 Law Day Invitation	Decision	Michelle	8.1.1
	8.2	Parenting Coordinators as Arbitrators	Discussion	Michelle	8.2.1
	8.3	Law Society "Access to Justice" Survey	Discussion	ED	
	8.4	CBA Scope of Practice – ADR Standards of Practice	Discussion	Michelle	
	8.5	**Evaluative ADR**	Discussion	ED	8.5.1
12 noon		**Working Lunch (catered on-site)**			
12:30 pm		**Annual Strategic Planning Session (SPS), concluding with a review of ADRIA Strategic Plan. IN-CAMERA - 3 HOURS – including a Health Break**	Chair/ED	ALL	13.1.1 13.1.2
3:30 pm	**9**	**Board Advocacy & Outreach**			
	9.1	Outreach activities	Discussion	Chair	
	9.2	Mediation Advocacy (refer to Action Plan) -influencing the provincial budget	Covered in SPS	Chair	
3:40 pm	**10**	**Board Learning Opportunities – next meeting(s)**			
		Link to Strategic Priorities?	Discussion	Chair/ED	
3:50 pm	**11**	**Link to Membership, Events & Opportunities**			
	11.1	Content of next 'On Board'	Discussion	Chair	

	11.2	Invitations to next in-person Board Dinner	Discussion	Chair	
4:00 pm	**12**	**Calendar Review**			
		September – ADRIA's 5th anniversary Sep 25-26 – People for People Conference EDM Sep 28 – AFMS AGM Wine & Cheese Oct 3rd – AFMS Wine & Cheese Oct 10 – ADR Luncheon CAL Oct 17-19 – Berlin ADR Conference Oct 18-20 – ADRIC Conference NL Oct 18 – ADR Luncheon EDM Oct 19 – International CR Day Oct/Nov – ADR Networking events CAL/EDM TBA Nov 1-2 - GOA/DRN conference, EDM Nov 8 – ADR Luncheon EDM Nov 14 – ADR Luncheon CAL Nov 19-21 – National RJ Conference, Ottawa Nov 23-25 – ARJA Conference, CAL Dec 6 – ADR Luncheon EDM TBC Dec 12 – ADR Luncheon CAL TBC (possibly Dec 5th) Jan 9 – ADR Luncheon CAL TBC Jan 11 – ADR Luncheon EDM TBC May 14, 2018 – Pre-Symposium, ADRIA AGM? May 15-16, 2018 – Alberta ADR Symposium, EDM	Information, Discussion, Participation, Representation, Professional Development	ALL	
		Board of Directors Meeting Schedule			
		Projected Board dates for 2017/2018 - Nov/Dec? extraordinary meeting? - 1/2 Dec scheduled video meeting - 26/27 Jan scheduled video meeting - March video meeting TBA - May AGM at Symposium? - May/June In-Person Board orientation TBA	Information, Discussion, Decisions	ALL	
4:10 pm	**13**	**In-camera session**	Board only	Chair	
NLT 4:30	**14**	**Termination/Adjournment/Reflection**	All	Chair	

Parking Lot:

Membership & voting policy issues (June 2017/5.1) - awaiting MOU finalization
Government Relations and Public Awareness Committee (June 2017/8.4)
ADRIA Honours & Awards program (June 2107/8.4)
ADRIA Complaint Policy (Barrie)
Board Evaluation (Michelle)
Membership Survey (Paul)
Organizational Memberships (Paul) – incorporating ADRIC Corporate membership drive
Provincial ADR Legislation (Med & Arb) (June 2107/8.5)
ADRIC Committees (June 2017/8.8) – awaiting ADRIC policy draft
MRJC (Barrie/Paul)

The future of Community Mediation - CMCS, MRJC, SCCM, etc. (Paul)
Regulating the Profession (June 2017/9.1 & 9.2)